

## Academic Committee

The Academic Committee of ALIET is set up to look after all the academic affairs of the college. The main objective of the Academic Committee is to provide assistance and guidance to staff and students to successfully plan and complete the individual learning programme with the desired outcomes and objectives. The Committee also frames certain guideline, rules and regulations for the smooth functioning of all the academic activities of the college. The Academic Committee of ALIET has the following members who function under the guidance of the management.

### Members:

Principal- Dr.O. Mahesh  
Assistant Director - Rev.Fr.S. Melchior, SJ  
Assistant Director- Rev.Fr.M.L. Thomas, SJ

### HoDs

Department of CSE -Mr.M. Tanooj Kumar  
Department of EEE- Mrs.V. Anantha Lakshmi  
Department of IT- Mr.S. Kishore Babu  
Department of Mech- Mr.B. Sudheer Kumar  
Department of ECE -Mr.M. Rama Krishna  
Department of CIVIL- Mr.G. Lenin Reddy  
Department of MBA- Mr.N. Janardhan Rao

### Functions of the Academic Committee @ ALIET:

- Provides the forum for discussing and assessing the overall progress of students and staff.
  - Clarifies the appropriateness of educational and career goals.
  - Frames strategies for Teaching Learning process.
  - Provides resources and offers advice to enhance the quality of education.
  - Suggests alternative learning strategies.
  - Encourages new ideas and teaching pedagogies in the traditional classrooms.
  - Reviews after each semester the Learning Plan and Action Plan.
  - Offers ideas for appropriate learning projects.
- All the above functions are carried out through IQAC

Academic Committee  
of ALIET

Minutes of the 1<sup>st</sup> meeting of the Academic Committee held at 4.00 P.m, on Saturday, 21<sup>st</sup> June 2014-15

The Academic Committee meeting was held in the Conference hall on 21<sup>st</sup> June 2014. All the members of the Academic Committee namely, the Governing body & the HoDs of each department were present at the meeting. The following were the resolutions that were taken in the meeting at the various departmental levels.

Agenda:

- To discuss about the value-added courses for the freshers.
- To discuss about the curriculum and syllabus planning provided by JNTU-K in the academic calendar.
- Faculty progress

Resolutions:

- Resolved to Conduct Value added Courses for the freshers.
- Resolved to Conduct the Classes based on new methods and Students' involvement

Suggested:

- It is suggested
  - \* To take necessary action based on feedback of Students and faculty
  - \* To give some increment to the faculty for Completing Ph.D and clearing NET/SLET

Management Body

- Principal - Dr. O. Mahesh
- Director - Rev. Dr. A. Francis Xavier
- Assistant Director -

HODs

- 1. Dept of CSE - Mr. M. Tanooj Kumar
- 2. Dept of EEE - Mrs. V. Anantha Lakshmi
- 3. Dept of IT - Mr. S. Kishore Babu
- 4. Dept of MECH - Mr. B. Sudhakar Kumar
- 5. Dept of ECE - Mr. M. Rama Krishna
- 6. Dept of Civil - Mr. G. Lenin Reddy
- 7. Dept of MBA - Mr. N. Janardhan Rao
- 8. Dept of S&H - Mr. B. Ravi Shankar
- 9. Dept of IT - Exam cell - Ms. V. Shanmukha Rao

Minutes of the 2<sup>nd</sup> meeting of the Academic Committee held at 11 am on Saturday on 27<sup>th</sup> June 2015 in the Conference Room (15-16)

The main agenda of the meeting was to review the Semester activities, programmes and results. The meeting was held in the Conference hall on 27<sup>th</sup> June 2015. The meeting was headed by Rev. Dr. A. Francis Xavier, SJ our Director and Dr. O. Mahesh our Principal-Chairperson of the Academic Committee.

Agenda:

- To discuss about Teaching Learning programme
- To discuss about the events planning to be held in the coming year.
- Faculty progress through Conferences and Seminars
- To discuss about Certificate courses & Elective courses

Resolution:

- Resolved to introduce new teaching learning policies through field trips & industrial visits.
- Resolved to Conduct Technical Fests and other academic events.
- > Resolved to Conduct Certificate courses & also Elective.

Suggestions:

It is suggested ->

- To take necessary action based on feedback of Students & faculty
- To have tie up with many industries
- To guide students through mentoring.

Minutes of the 3<sup>rd</sup> meeting of the Academic Committee held at 3:00 pm on Saturday in the Seminar hall on 11<sup>th</sup> June (2016-17)

- Management Body  
Director - Fr. Dr. A. Francis Xavier, SJ  
Principal - Dr. O. Mahesh  
Assistant Director
- HODs  
Department of CSE -  
Dept of EEE - Y.C. [Signature]  
Dept of IT - [Signature]  
Dept of MECH - [Signature]  
Dept of ECE - [Signature]  
Dept of Civil - [Signature]  
Dept of MBA - [Signature]  
Dept of S&H - [Signature]  
Dept of IT-Exam cell - [Signature]

Minutes of the 3<sup>rd</sup> meeting of the Academic Committee held at 3:00 pm on Saturday in the Seminar hall on 11<sup>th</sup> June (2016-17)

The Academic Committee meeting was held in the Conference room on 11<sup>th</sup> June 2016. Members of the academic committee namely, The Governing body and the HODs were present at the meeting. The meeting was chaired by Fr. Dr. A. Francis Xavier, SJ and Dr. O. Mahesh Principal chairperson of the Academic Committee. The following were the resolutions that were taken in the at the various departmental levels.

Agenda:

- To discuss about the new regulation namely curriculum and syllabus delivery
- To discuss about field visits and internships
- Faculty progress through Conferences and Seminars
- To Conduct Certificate Courses and skill-based training programme & Elective Courses

Resolutions:

- Resolved to introduce special class for new regulation.
- Resolved to Conduct Technical Fests and other academic events.
- Resolve to Conduct Certificate Courses.
- To make elective Courses more effective.

Suggestions:-

- It is suggested →
- Special training programmes to be organised for faculty and students.

- To take necessary action based on feedback of students and faculty.

Management Body

Director - Fr. Dr. A. Francis Xavier, SJ *Francis Xavier*  
 Principal - Dr. O. Mahesh *O Mahesh*  
 Assistant Director - *O Mahesh*

HODs

Dept. of CSE	<i>K.P. Srinivas</i>
Dept. of EEE	<i>Y. C. Anand</i>
Dept. of IT	<i>Y. C. Anand</i>
Dept. of MECH	<i>S. Anand</i>
Dept. of ECE	<i>S. Anand</i>
Dept. of Civil	<i>S. Anand</i>
Dept. of MBA	<i>S. Anand</i>
Dept. of S&H	<i>S. Anand</i>
Exam cell	<i>S. Anand</i>

Minutes of the 4<sup>th</sup> meeting of the Academic Committee held at 4:00 pm on Wednesday, 14<sup>th</sup> June, 2017 in the Conference hall. <sup>7</sup> (17-18)

The Academic Committee meeting was held in the Conference room on 14<sup>th</sup> June 2017. The members of Academic Committee namely, the governing body and the HODs were present at the meeting. The meeting was conducted by Fr. Dr. A. Francis Xavier, SJ and Dr. O. Mahesh Principal - Chairperson of Academic Committee. The following were the resolutions taken in the meeting at the various departmental level.

Agenda:

- To Conduct research-oriented Seminars and workshops
- To discuss about the field visits and internships
- Faculty progress through Conferences and Seminars
- To Conduct Certificate Courses and Skill-based training programme.

Resolutions:


- Resolved to Conduct Seminars in various departments
- Resolved to take students for field trips and internship programmes

Suggestions:


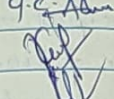



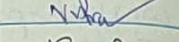

- It is suggested →
- To take necessary action based on feedback of students & faculty.

Management Body

Director - Fr. Dr. A. Francis Xavier, SJ *Francis Xavier*

Principal - Dr. O. Mahesh  
 Assistant Directors - 

HODS  
 Dept. of CSE -  
 Dept. of EEE -  
 Dept. of IT -  
 Dept. of MECH -  
 Dept. of ECE -  
 Dept. of Civil  
 Dept. of MBA  
 Dept. of S&H  
 Exam cell

  
 4. G. Anurag  
  
  
  
  
  


Minutes of the 5<sup>th</sup> Meeting of the Academic  
 Committee at 4 pm on Tuesday 19<sup>th</sup> June  
 2018 in the Conference hall. 9  
 (2018-19)

The Academic Committee meeting was held  
 in the Conference hall on 19<sup>th</sup> June 2018.  
 Members of Academic Committee namely, the  
 Governing body and the HoDs were present at  
 the meeting. The meeting was headed & conducted  
 by Fr. Dr. A. Francis Xavier SJ, and Dr. O. Mahesh  
 our principal and Chairperson of Academic Committ  
 ee.

### Agenda:

- To Conduct research Oriented Seminars and workshop  
 and guest lectures in the department.
- To have yoga Meditation classes.
- To Conduct Special classes on Softskills &  
 Communication Skill.
- To discuss the various elective courses

### Resolution:

- Resolved to Conduct many activities for the Students  
 Such as
- Resolved to Conduct Seminars/workshops in various  
 department.
- To Conduct Certificate Courses & Skill based  
 training programme, on Communication Skills Elective  
 & Softskills.

### Suggestion

It is Suggested, by Students that health related  
 & Value added Classes can be conducted.

Management Body  
 Director - Fr. Dr. A. Francis Xavier, SJ  
 Principal - Dr. O. Mahesh  
 Assistant Director -

HODs

Dept of CSE

Dept of EEE

Dept of IT

Dept of MECH

Dept of ECE

Dept of Civil

Dept of MBA

Dept of SSH

Exam cell

Asst  
 Y. C. Alexander  
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Minutes of the 6<sup>th</sup> Meeting of the Academic Committee at 3pm on 22<sup>nd</sup> June 2019-20 on Saturday.

11 2019-20

The academic Committee meeting was held in the Conference hall on 22<sup>nd</sup> June 2019. All the members of academic Committee namely the management body and HODs were present for the meeting.

The meeting was held to discuss various academic related topic.

Agenda :-

- To incorporate various levels of learning into our teaching and learning
- To have more Communication & Soft Skills classes & elective courses
- To Conduct workshops on emerging topics
- To focus also on elective courses & certificate courses.

Resolution

- Resolved to incorporate various levels of learning into our syllabus.
- Resolved to Conduct Seminary workshops in various department to promote research culture.
- To have hands on training on topics related to Technology

Suggestion :

It was suggested that all the students should be encouraged to listen to NPTEL & other subject related lectures.

Hods  
 Dept of CSE  
 Dept of EEE  
 Dept of IT  
 Dept of MECH  
 Dept of ECE  
 Dept of Civil  
 Dept of MBA  
 Exam cell

*[Handwritten signatures and initials]*

# Minutes of the 7<sup>th</sup> meeting of the Academic Committee at 3pm on 20<sup>th</sup> July 2020, i.e. Monday

13  
2020-21

The academic meeting was held in the North Seminar hall on 20<sup>th</sup> July 2020. All the members of the management body namely Fr. Dr. Francis Xavier, Dr. O Mahesh & our Assistant Directors were present for the meeting. The HODs of all the departments along with a few staff members also were present.

## Agenda:

- To use Microsoft Teams for online teaching
- To encourage students to take HODs courses
- To revise Micro lesson plans & update blogs.
- To Conduct FDPs, Seminars, workshops through online mode.
- To apply for projects
- To focus on research / publications
- To discuss about the electives and its Credits

## Resolutions

- Resolved to use common platform i.e. Microsoft teams for all the Departments.
- Resolved to get students enrolled in Coursera, edex, NPTEL, & other online courses.
- Resolved to have 3 to 4 online events (FDPs workshops) for both faculty & students development
- Resolved to apply for AICTE, Spices, & other grants etc.
- Resolved to conduct electives implement it accordingly.

## Suggestion:-

It was suggested that innovative & creative methods are to be implemented in teaching & learning process.



Management Body  
 Director - Fr. Dr. A. Francis Xavier, S.T. *Francis Xavier*  
 Principal - Dr. O. Mahesh *O. Mahesh*  
 Assistant Director *O. Mahesh*

HOD's

Dept of CSE *O. Mahesh*

Dept of EEE *O. Mahesh*

Dept of IT *O. Mahesh*

Dept of MECH *O. Mahesh*

Dept of ECE *O. Mahesh*

Dept of Civil *O. Mahesh*

Dept of MBA *O. Mahesh*

Exam Cell *O. Mahesh*

Dept of S&H *O. Mahesh*